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California State Controller
Reporting of Transaction Dates
September 13, 2010

This notice is to clarify the reporting of transaction dates. The Starting Transaction Date is also known as the date of last contact/transaction or last activity date. Information is mandatory for this NAUPA field "Prop-Starting-Transaction-Date." The Starting Transaction Date is the date when the last deposit or withdrawal occurred, the date the mail was returned, or the date on which the property became payable, redeemable, dormant, or returnable (for example, issue date of a check). It is the date you first lost contact with the owner, not the date the account was opened.

The Ending Transaction Date, NAUPA field "Prop-Ending-Transaction-Date," is not a mandatory field and should only be used if you are reporting property with periodic payments such as dividends, oil and gas royalties, or commission checks. If you do not have periodic properties to report, the Ending Transaction Date field should be filled with zeros.

For complete reporting instructions and forms, go to our website at www.sco.ca.gov. To receive automatic updates related to reporting unclaimed property, the website also features an option to subscribe to our e-mail list.

If you have any questions, please call the Unclaimed Property Reporting Unit at (916) 464-6284 or email ucpreporting@sco.ca.gov. You may also email the Holder Outreach Unit at updholderoutreach@sco.ca.gov.